Meeting Minutes

June 7, 2023

Members present: Alyssa Neal, Justin Lortie, Kristen Horton, McKenzy McMullen, Cheri Zeis, Michele Kadenko Monirian, Annette Chard, Mindy Kurtz

ENA Chapter 365 Sponsored: Education was CEN Practice Questions, Escape Room Style

1. Call to Order
	1. Establish Quorum

**Discussion/Summary:** Meeting called to order by Mindy Kurtz

**Motion:** Established quorum and meeting began.

**Action:** Motion carried; motion passed unanimously.

* 1. Welcome/Introductions

**Discussion/Summary:** Round table introductions of name and place of employment.

* 1. Adoption of April Meeting Minutes

**Motion:** first Justin Lortie, second Cheri Zeis.

**Action:** Motion carried; motion passed unanimously.

* 1. Adoption of June Agenda

**Action:** Motion carried; motion passed unanimously.

1. President’s Report

**Discussion/Summary:** Mindy discussed UCB Rep Dave Evers as sponsoring the August meeting with a focus on seizures in the ED. October meeting is slated for the ER nurse’s day celebration. December 6 meeting will be sponsored by SART. IDN is also another potential sponsor for later meetings, as well as Moral Injury. Moral Injury presentation would likely not actually sponsor the dinner, rather just pay for education.

**Action:** Alyssa Neal to manage social media.

1. Treasurer’s Report

**Discussion/Summary:** Treasurers report given by McKenzy. Had a meeting with Matt Howard, discussed accepting payments virtual via Square and plans to meet with Melissa to discuss further thoughts for virtual payments. Update to come for August Meeting

1. Committee Reports – ER Nurse Day Celebration

**Discussion/Summary:** Two meetings were held by committee members since last meeting. Ceruti’s on 10/11/23 is the set location and date. Facility will waive room fee if chapter pays for security and food. Theme in mind at this time is ‘gambling/casino’. Thoughts included blackjack tables, roulette, craps tables. Purchasing T-shirts with one free to each registration. For a Heather gray tee with white and purple ink in quantity over 140 they are 7.15/each. For quantity 95-139 they are 8.35/each. Committee to work on getting silent auction donations, with proceeds going to a charity (possibly Matthew 25). Possible to donate membership fees for a set number of members? Additional discussions to be had once remaining budget laid out.

**Motion:** $10,000 budget for ER Nurses Day Celebration.

**Action:** Motion carried; motion passed unanimously. First: Alyssa Neal, Second: Kristen Horton

1. Committee Reports – Education (TNCC/ENPC)

**Discussion/Summary:** Plan to discuss more about accepting virtual payments. Carry-on as is for now.

1. Unfinished Business

**Discussion/Summary:** Discussion had about how Instagram post was laid out, and access to google forms for RSVP. Plan to incorporate that and email to entire chapter rather than social media alone. Alyssa Neal to navigate through this and test out google form participation.

1. New Business

**Discussion/Summary:** Group discussed planning ahead for 2024 elections. Cheri will be 2024 President as per current 2023 President-Elect. Interest put out by current members for anyone wanting to go for 2024 President-Elect. June 29th is the Child Maltreatment Symposium. Neuro Association has started a new local chapter, first meeting date to be determined and information to follow from Michelle. Support from 365 to their efforts are recommended. Scholarship applications for ENA National Conference was discussed. Due to timing, plan deferred to possibly offer these as a giveaway at ER Nurses Day celebration prize. More to come on this. Nurse week 5K registration live on ENA website. Encouraging participation.

**Motion:** Secretary and Treasurer elections be a 2-year term when selected.

**Action:** Motion carried; motion passed unanimously. First; Kristen Horton. Second; Cheri Zeis.

1. Meeting Adjourned