



**Indiana State Council
February 25, 2010
Loon Lake Lodge
Indianapolis, IN**

Business Meeting

1200-1315 "Hylenex" Annette Chard sponsored by Baxter

1315-1600 Business Meeting

1. Call to Order and Roll call of Chapters: 7/9 Chapters present with 3 guests and 3 student nurses – a quorum was declared
2. Call for Conflict of Interest – Annette Chard verbalized a conflict of interest.
3. Additions to agenda – none.
4. Review/Approval of the minutes: Cheryl Riwitis made the motion to accept the minutes with member additions to Committees for 2010. Debbie Bair seconded the motion which passed unanimously.
5. President's Report of Activities:
Tracie Pettit, 2010 President reported receiving the National ENA State Council Award at the Leadership Conference in Chicago. This award was for activities in 2009.
6. Treasurer's Report/Finance Committee: Larry Addison

Savings:	31,772.93
CD:	10,197.16
Checking:	<u>20,849.98</u>
Total:	62,820.07
7. Newsletter report: Deb Bair announced the deadline for the next newsletter is March 4th; please submit any newsworthy articles to her.
8. Webmaster report: Ruth Slabach - absent
9. Committee Reports:
Tracie discussed her expectations along with goals for each Committee. We are currently in the 3rd year of 3 year cycle of goals/expectations. Along with increase communication, Tracie verbalized her 2 other main goals;
1) Increase volunteer hours to 10,000 and, 2) 1,000 members in 2010. All members are reminded to make sure all information in personal profile on www.ENA.org is current and accurate. Also, be sure that your email servers are not blocking ENA, National or State.

Education: Patty Sandor – absent. Annette reported for Patty. She is currently working on the annual Symposium at the Ritz Charles on June 16th. Jeff Solheim is the Keynote Speaker and will also present a couple of breakout session. Speakers are being confirmed. Hopefully, the brochures will be completed very soon. The Symposium will be posted on the website with information about early bird and student nurse discounts. Tracie passed out “Save the Date” fliers for members to take back to their institutions.

EMS Liaison: Sarah Smith – absent. Terry Stigdon, Committee Member spoke about the Emergency Medical Service for Children (EMSC) survey. She handed out the list of hospitals they are waiting to return the surveys and asked for assistance in getting the surveys completed.

Government Affairs: Merry Addison – Rebecca Chase attended the Government Affairs Conference with Merry in Washington DC reported on the activities they observed. Rebecca was surprised how very little congressmen know about what we do. They are very interested in our profession. Merry encouraged everyone to contact their legislature and let them know who you are and how you can assist them. The texting/driving bill passed unanimously but is now waiting to get a hearing. Contact Sherry Dean if your need assistance in getting in contact with your congressman.

Injury Prevention: Annette Chard has been collecting ideas from committee members. She is looking at the highway signs which announce ‘Amber Alerts’ and such to educate the public on other important issues such as seat belts, “don’t drink and drive”, etc.

Membership: Ron Kraus - absent

Pediatric: Terrie Will reported an ENPC Instructor course is scheduled for June 15th, the day before the symposium. It will be held at Chapel Rock Church. She is also looking for committee members. The ENPC revision is in process and the new book is expected to be done by 6 of 2011.

Student Nurses Liaison: Kelly Mills – absent. Paula Ritchie suggested talking with students who are soon to graduate to join while they can still utilize the student pricing. She also reminded everyone to invite the nursing students to your next Chapter meeting and let them see firsthand what ENA is all about.

Trauma Committee: Cheryl Riwitis reported the Trauma Committee met just prior to the State Council meeting. The committee is planning a TNCC Instructor Course in October at the Hill Rom Farm starting the evening of Friday, October 22 and will continue on Saturday, October 23, 2010. The committee also discussed terms of membership. More definitive decisions about terms will be decided later in the year. The main goal of the Trauma Committee is to continue providing high quality TNCC courses throughout the State.

Volunteer Liaison: Paula Rothrock again announced her goal of 10,000 hours in 2010. This includes any volunteer work done by members, i.e., education, walks, bulletin boards, band parent, mission trips, etc. Please forward any hours to her. Columbus Regional is planning a 'Paint the ER Pink' week for Breast Cancer Awareness. They then will take pictures and enter them in a National Contest. She has brochures if anyone is interested.

10. ENA Ongoing Business

A. 2010 Symposium: Annette gave an update on finalizing plans. Anyone with contacts for potential sponsors or vendors should forward the information to her. Tracie spoke on the possibility of putting a form online for vendors and discussed with National their procedure. National utilizes a contract.

B. "Pass the Hat" - Foundation Drive. Tracie reported on the Foundation and the new fund drive. We received a hat in Chicago to pass around at meetings for donations for the Foundation.

C. Reports from Leadership Conference – Chicago, IL

Larry/Jason: Treasurer Report

Jason reported on gathering a 'ton' of information. Mainly, we should be consistent, keep accurate records, and institute a reserve policy. National received a copy of the State's annual budget. The State should receive a copy of each Chapter's annual budget in order to complete the State budget. 1099s have to be mailed out by 1/31 so the State needs the information ASAP after 12/31. May 15th is the deadline for filing taxes.

Sarah: Leaders Orientation

Sarah reported on the State and Chapter Leader's day. She attended the Media, Volunteer, and TNCC/ENPC breakout sessions. She also attended the 'Meet the Candidates' Forum and encouraged everyone to read carefully each one's platform before voting.

Yonna: Delegate selection/orientation

Yonna reported on several suggestions about delegate selection. Be sure to 'buddy' the new delegates with a returning delegate. Also, be familiar with the issues being discussed and make sure the delegates know their roles and responsibilities as a representative of the State's membership.

- D. San Antonio Delegate application will soon be online. Delegates will be required to attend a mandatory orientation scheduled after the August meeting. Times TBA.
 - E. Voting for National Office: Tracie reminded everyone to begin looking at the candidates online and make an informed decision when voting.
 - F. Member Email Addresses: Members must update their email addresses with National, please be sure to recheck after you have submitted just to make sure your address is correct. The state's list is done automatically when National is updated.
 - G. Fundraising: Merry talked about fund raising ideas for San Antonio. She brought a sample pair of socks from 'Bare feet'. Larry discussed collecting sales tax. He will check on this with National. India made a motion to order socks with an ER symbol and the Indiana State Council ENA logo. Tara Kunkel seconded the motion which passed unanimously. Stacy Lawson made a motion to purchase 100% cotton socks; 500 anklets and 500 footies. Teri Joy seconded the motion which passed unanimously.
11. Chapter Reports
- A. Chapter 131 – Big Red: David Carron reported on a recent TNCC class. The Chapter is also providing CPR for the Smithville Phone Co. This is going very well and they are hoping to continue providing this service.
 - B. Chapter 133 – SNAP: Yonna reported the Chapter is planning another CEN Review for 2010.
 - C. Chapter 134 – Indy Roadrunners: Natalie Calow reported for 134. Their next meeting is March 16th. The Chapter is looking at more volunteerism. The group will be bringing gloves and hats to their next meeting to donate. The next mini symposium is April 20th. Visit the website for information.
 - D. Chapter 135 – North Central IN ENA: absent
 - E. Chapter 137 – River City Roadrunners: Jo Rae Young reported on the group reviewing their goals for 2010. They have four TNCC and two ENPC courses scheduled for 2010. The group is looking at making up a packet for new ED nurses to orient them to ENA. They collected hats and gloves and donated them to an inner city school
 - F. Chapter 246 – Northwest IN ENA: absent
 - G. Chapter 365 – Northeast IN ENA: Sharon Lee announced that this year is their 20th anniversary. The group is working on increasing communication and membership. Their courses are on web. The Chapter will be setting up a table at both the Lutheran and Parkview symposiums.
 - H. Chapter 401 – Wabash Valley IN ENA: Merry Addison reported the next meeting is tonight and the dates are listed on the website.
 - I. Chapter 448 – East Central IN: The group raffled off a registration

to attend the Leadership Conference in Chicago. They have been collecting vitamins to donate to Haiti. Their next meeting is tonight.

10. New Business
 - A. Visit from Anna Marie Papa, 2010 National ENA President Elect at the October meeting.
 - B. New Chapter in Lafayette area – Tracie presented a request from the Lafayette area wanting to resurrect their chapter. Most likely will happen before the June meeting
 - C. Report from Tara Kunkel on Hospital to ECF hand-off Committee. The group held a brainstorming session on what the issues are and possible solutions. The session was well attended from a wide variety of venues. They are looking at standardizing the forms to be sure all pertinent information is included.
 - D. 2010 Symposium: Tracie requested that each Chapter present an item for a silent auction at the June Symposium June symposium.
 - E. Open discussion on “Hot Topics”.
Centers of Hope: Paula Reiss requested that the State Council have a Forensic Committee. India made the motion to form a Forensic Committee. Debbie Bair seconded the motion which passed unanimously. Tracie appointed Paula Reiss as chair and she was ratified by the State Council membership.
 - F. Emergency Nurses Day: Dawn Michelle Sullivan- Wright and Cheryl Riwitis made up little favors to give the group some ideas on how to celebrate ER Nurses Day.
 - G. Sarah reported that National is starting to revisit staffing guidelines. She reminded everyone to be sure and look at these and be aware of what is changing in your work area.

David Caron made a motion to adjourn and Natalie Calow seconded at 1526.